

**American Legion Auxiliary Winter Park Memorial Unit 112  
General Meeting Minutes**

**November 13, 2012**

The November general meeting of the American Legion Auxiliary Unit 112 was called to order at 7:05pm by President, Marge Berrios. The meeting was opened according to ritual and Marge was granted permission to deviate from the printed agenda as needed.

Members in attendance included:

Marge Berrios  
Nell Colbert  
Aunita Padgett  
Debi Shannon

Nell confirmed that we have a quorum for this meeting.

Nell Colbert reported that the minutes from the last meeting that were emailed to all members. The minutes were also posted on the Unit's YahooGroups site and placed on our unit website. Nell had hard copies of the minutes available at the meeting for review by those who had not received them via email. Aunita Padgett moved (seconded by Debi Shannon) that the minutes be approved as written. Motion carried.

Nell Colbert gave the Treasurer's Report showing that we began the month with \$811.69, received income of \$30.03 and had expenses of \$96.88, leaving us with a closing balance of \$744.84 as of the end of the month. Nell reported that we received no income and had no expenses since the first of the month. Nell reported that the Treasurer's Report was emailed via the Unit's YahooGroups and was posted on the YahooGroups site. Nell also made hard copies available at the meeting for review by those who had not received the Treasurer's Report via email. Aunita Padgett moved (seconded by Debi Shannon) that the Treasurer's Report be filed for audit. Motion carried.

Nell Colbert shared items of correspondence received this month including the most recent Chamber newsletter and the membership certificate and pins that were received acknowledging our 100% membership for 2013. Nell also shared the most recent issue of the Department Communiqué.

Nell Colbert shared Information from the Post's Executive Committee meeting held last week, noting that the Post would like our assistance at the Yard Sale on Saturday.

**COMMITTEE REPORTS:**

- **AEF:** Nell noted that we continue to collect donations each month and that we will send our mid-year contribution to the Department after our December meeting.
- **Americanism:** Marge reported that other than reciting the Pledge each month, we have not had any new Americanism activities. We will kick-off the Americanism Essay Contest in January.

- **Cavalcade of Memories:** Aunita reported no new activity but she is continuing to work on our scrapbook.
- **Children and Youth:** Aunita reported that there were six children in attendance at the Post Halloween Party and that she and Marge helped with the activity. Nell noted that we delivered 150 Halloween safety coloring books to the Kindergarten classes at Eastbrook and that each included the Post flyer announcing the party.
- **Community Service:** Aunita reported that she has been helping a family from Peru get settled in the area. Marge continues to serve her church through its Hospital Ministry and Nell continues to volunteer many hours each week to Boy Scouts.
- **Constitution and By-Laws:** Nell reported that our Constitution and By-Laws are set for at least another year.
- **Education:** Nell reported that we delivered eight Reading Rockets packets to the second grade classes at Eastbrook Elementary and that we delivered large gift baskets containing fruit, muffins, bagels and other continental breakfast items to both Eastbrook and Cheney Elementary Schools for American Education Week.
- **Girls State:** Debi reported that she downloaded the Girls State information and that we are set to deliver the information to the schools in early January.
- **Juniors:** Our Juniors continue to support the Post's monthly breakfasts and lunches.
- **Leadership:** Nell reported that the 6<sup>th</sup> District meeting scheduled for 12/8 will include part 2 of the National Leadership Correspondence Course that was started in September.
- **Legislative:** Aunita reported no additional activity.
- **Membership:** Nell reported no additional memberships. While we are at 100%, we still have some members who have not renewed yet for 2013. At Fall Conference, we learned that national will send renewal notices to all past members regardless of the last year they renewed. Former members who want to pay just the current year dues can do so but they will lose their tenure and have to prove eligibility to rejoin.
- **National Security:** Marge reported that she is clipping lots of coupons to send overseas.
- **Past President's Parley:** Aunita reported no new activity.
- **Poppies:** Marge reported that we raised \$120.35 at the Poppy booth at the Oviedo Walgreens and that Post 246 is donating \$86 for the poppies we gave them. Aunita is set to do a booth at Sam's on 11/24 and Nell will try to book a third booth later this week.
- **Public Relations:** Nell reported that she will be doing a presentation about our Unit at the January Orange County East Rotary Club.
- **Veterans Affairs and Rehab:** Aunita reported that she put out 50 flags at the cemetery for Veterans Day. Marge reported that she, Debi and Nell met at the new Oviedo Publix to do the shopping for our food baskets.

**LEADERSHIP SEGMENT:**

The leadership segment for this meeting was dropped due to our holiday gift basket project for Veteran families in need.

**OLD BUSINESS:**

- Holiday party at VA - Aunita confirmed that our date is 12/14 but we need to confirm the time. Ted has confirmed that we will have a budget of about \$100 to purchase the snacks for the party.
- Donation requests – Nell reported that she has submitted a grant application to the Orange County East Rotary Club. Nell suggested that we also do requests for the David Maas Foundation and the Wal-Mart Foundation for additional funding.
- Fall Conference – Nell and Marge reported that the conference was great. The big take away was from the session dealing with Year End Reports where it was suggested that if units read the Plans of Action to see exactly what kinds of things need to be reported and then the unit uses a log to write down each month what has been done, the end of the year reports will be easy to do.

**NEW BUSINESS:**

There was no new business.

**OTHER BUSINESS:**

- AEF Piggy – Nell passed the piggy to collect our donations.
- Nell reminded everyone about this weekend's Yard Sale. We need to have people at the post by 8:30am through about 4pm. Nell, Aunita and Marge are confirmed.
- Holiday food boxes – We spent a few minutes packing the holiday gift boxes. One will be delivered to a family in Kissimmee next week and the second will be delivered to an Altamonte Springs family in time for Christmas.

After completing the holiday food boxes, Debi Shannon offered the benediction and Marge Berrios adjourned the meeting at 8:10pm.

Respectfully submitted



Nell Colbert  
Secretary-Treasurer

Minutes approved \_\_\_\_\_

Nell Colbert, Secretary \_\_\_\_\_

Marge Berrios, President \_\_\_\_\_